

Carolina Core Approval Committee Meeting

09-23-24

Agenda

1. Introductions
2. Charge
3. Discussion of key issues to think about for reviews
4. Discussion of Core Clean Up work
5. Discussion of Assessment Recommendations (from those assessing the Core)

Attendees: Lara Lomicka Anderson (Chair), Christine Sixta Rhinehart, Catherine Studemeyer, Nicole Fisk, Yvonne Ivory, Adam Schor, Gina Ercolini, Ognian Trifonov, Leslie Lovelace, Tina Stallard, La Trice Ratcliff-Small, George Khushf, Michael Dickson

Minutes: Lara Lomicka Anderson opened the meeting and asked attendees to introduce themselves. Lara Lomicka Anderson discussed the charge for the committee members. There was discussion about key issues related to the committee, particularly for new members to ensure that the committee evaluates proposals in a similar manner. The meeting ended with a discussion about Core Clean Up and Core assessment, led by La Trice Radcliff-Small. The Committee will look at the rubrics and make recommendations for any changes by Dec. 1.

Charge

The Carolina Core is the general education core that all undergraduate students must take. The review process for foundational Carolina Core courses is critically important to ensure that the proposed course meets specific learning outcomes and [student achievements](#) and is at the appropriate level (100 and 200 level) for students in their early undergraduate years. The proposed course should also be able to be assessed using the [syllabus rubrics provided](#). It is important that the proposed Carolina Core courses be reviewed by faculty with an appreciation of the role of the Core and the particular learning outcomes. The faculty reviewers should also evaluate whether the proposing academic unit is appropriate to offer the course and indicate potential conflicts with other course offerings to the Courses and Curriculum Committee. Finally, the reviewers of the Carolina Core should also review assessment results on the Core and propose any changes to learning outcomes that might be appropriate.

All actions of the Carolina Core Approval Committee go to the Faculty Senate Courses and Curriculum Committee and if approved, then to the Faculty Senate.

Membership

The Carolina Core Approval Committee includes: the Vice-Provost and Dean of Undergraduate Studies (as chair); 1 faculty member representing each area of the Carolina Core from the USC Columbia Campus, 1 faculty member to represent all of the Palmetto College campuses, selected by the Office of the Provost and serving for 3-year terms; and, as non-voting members, the currently serving chair of the Courses and Curriculum Committee or designee; Director of Institutional

Effectiveness or designee, the University Registrar or designee; and the Director of University Advising or designee. Registrar and Advising representatives should typically be different from those serving on the Courses and Curriculum Committee.